

**Memorandum of Understanding between
State College of Florida, Manatee-Sarasota and New College of Florida
Guaranteed Admissions Program (GAP)**

PURPOSE OF THIS MEMORANDUM:

The purpose of the memorandum is to memorialize an agreement between State College of Florida, Manatee-Sarasota (SCF) and New College of Florida (NCF) to ensure qualified SCF students are guaranteed admissions to NCF. The guaranteed admissions program (GAP), will allow for more students within this region to study locally, hopefully encouraging them to remain in the area in order to positively impact the local economy. Students will use a prescribed academic pathway at SCF to ensure transfer entrance to NCF. Focus on guaranteed admission to NCF will include programs that may benefit from additional enrollment at both institutions such as honors programs and STEM-related programs. Students eligible for GAP will be expected to earn the Associate Degree in Arts (AA) from SCF and maintain a minimum cumulative GPA of 3.0.

PURPOSE AND OVERVIEW OF THIS PROGRAM:

The primary purpose of this program is to increase access for intellectually engaged potential students to enroll at both SCF and NCF. These students will then receive support and mentoring to guarantee the applicants' admission to NCF upon completion of their AA degree. The students will be coded at SCF and closely monitored by academic advisors to ensure proper advisement occurs for coursework necessary to transition to NCF. Students must complete the Associate Degree in Arts within two-years in order to be fully admitted to NCF. All prerequisite courses must be completed prior to official acceptance by NCF. SCF students will be held to the standards of the Student Code of Conduct and Honors Code.

TARGET AUDIENCE:

Any SCF applicant that is interested in transferring to NCF after earning the Associate Degree in Arts.

COMMITMENTS FROM THE STATE COLLEGE OF FLORIDA:

- Identify students who are interested in NCF
- Code and track potential NCF students for the GAP program
- Communicate to students about student engagement opportunities at SCF and NCF
- Provide appropriate reports on progress of students; subject to FERPA
- SCF academic advisor who is assigned to the student will ensure necessary coursework is met for admissions into NCF

COMMITMENTS FROM NEW COLLEGE OF FLORIDA:

- Provide regular curriculum updates to SCF
- Provide SCF with data on success stories of our AA graduates
- Provide graduation date on the GAP students
- Invite students to attend SCF with details on the Admissions process and points of contact
- Provide welcome/encouragement letter to students that have self-identified
- Encourage GAP students to attend activities (academic/social programming) to make connections with other NCF students

- Officially admit students who have met the outlined requirements once the student holds the AA degree and who apply as a transfer student to NCF

OPERATIONAL DETAILS

- State College of Florida and New College of Florida will meet annually to review the MOU and make appropriate addendums as necessary.
- State College of Florida and New College of Florida academic administrators will communicate each semester and may meet to address the unique academic needs of both institutions. Administrators or designees will review regional academic programming needs and plans with a particular focus on baccalaureate degree offerings.
- State College of Florida and New College of Florida will identify members on their respective teams to monitor the progress of the students and the program.

Neither party shall discriminate on the basis of sex (including pregnancy), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information and sexual orientation in any of its educational programs, services or activities, including admission and employment.

In witness whereof, the parties hereto have caused this MOU to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

State College of Florida, Manatee-Sarasota

New College of Florida

By: 
Title: Gary Russell, V.P., Academic Affairs

By: 
Title: Barbara Feldman, Provost