

**Memorandum of Understanding between
Tallahassee Community College and New College of Florida
Guaranteed Admission Program**

PURPOSE OF THIS MEMORANDUM

The purpose of this Memorandum of Understanding (MOU) is to memorialize an agreement between Tallahassee Community College (TCC) and New College of Florida (NCF) to ensure qualified TCC students are guaranteed admission to NCF upon successful completion of an Associate of Arts (AA) degree from TCC and application for admission to NCF. Students will use a prescribed academic pathway (Pathway) while at TCC to ensure transfer entrance to associated NCF academic areas of concentration. Each Pathway will describe the curriculum a student should complete while pursuing an AA for a specified area of study at NCF. All Pathways shall be in writing and executed by authorized representatives of TCC and NCF and shall be incorporated into this MOU as supplemental addenda. Students eligible for the Guaranteed Admission Program (GAP) will be expected to earn an AA degree within eleven (11) semesters, not to exceed forty-two (42) months, from the time the student enrolls at TCC as a non-high school attending student (Transfer Student), or within four (4) academic years for a dual enrolled high school student who will earn an AA concurrent with a high school diploma (DE Student), and maintains a minimum cumulative college GPA of 3.00.

PURPOSE AND OVERVIEW OF THIS PROGRAM

The primary purpose of the GAP is to increase access for intellectually engaged, high achieving students to enroll and complete degrees at both TCC and NCF. Further, the GAP will allow for more students within the State of Florida to remain in the state to pursue higher degrees of education to positively impact the state economy. These students will receive support and mentoring to guarantee the applicants' admission to NCF upon completion of an AA at TCC. The students at TCC will be closely monitored by academic advisors to ensure proper advisement occurs for coursework necessary to transition to NCF. All Pathway courses shall be completed prior to official enrollment at NCF; provided, the Pathway courses have been offered at TCC during the students' enrollment. If TCC has not offered Pathway courses during the students' enrollment at TCC, NCF will consider reasonable alternatives on a case-by-case basis. TCC students shall be held to the standards of each institution's Student Code of Conduct and Honors Code.

TARGET AUDIENCE

Any TCC student who is interested in transferring to NCF after completing an AA at TCC.

COMMITMENTS FROM TCC

- Identify students who may be interested in NCF.
- Track potential NCF students for the GAP program.
- Communicate to students about student engagement opportunities at TCC and NCF.
- Provide appropriate reports on progress of students; subject to FERPA.
- Advise students appropriately to ensure that necessary coursework is met for admissions into NCF.
- Refer interested students to either NCF's Transfer Admissions Coordinator for Transfer students, or freshmen admissions coordinators for DE Students for appropriate admissions advising or questions.

COMMITMENTS FROM NCF

- Provide regular curriculum updates to TCC.
- Provide TCC with data on success stories of TCC GAP transfer students.

- Provide graduation data for GAP students commencing with the graduation of the first cohort of students transferring under this MOU.
- Invite students to attend information sessions with details on NCF's admissions process and points of contact.
- Offer in-person and on-line advising sessions for TCC students in the GAP program.
- Provide welcome/encouragement letter to students that have self-identified as pursuing GAP admission.
- Encourage GAP students to attend activities (academic/social programming) to make connections with NCF students.
- Admit students who have satisfied the requirements outlined herein, who apply as a Transfer Student or DE Student to NCF.
- Award to each TCC student admitted to NCF one or more annually renewing scholarship in an amount consistent with NCF's scholarship guarantee programs and their established associated policies for the student's enrollment term and status as either a Transfer Student or DE Student.
- Award the Phi Theta Kappa Scholar Award to all Phi Theta Kappa AA graduates from TCC; subject to availability of the scholarship.
- Provide information about this GAP in denial letters to all prospective freshmen students who reside in TCC serving counties.

REVERSE TRANSFER

NCF will identify students transferring without the AA from TCC, track progression, and once appropriate coursework has been completed, share student data with TCC to allow the AA degree to be awarded.

Student Eligibility for Reverse Graduation:

Students must have earned the following:

1. 15 or more college credit hours toward an AA degree from TCC.
2. In good academic standing at TCC and NCF.
3. Have met TCC's or NCF's General Education requirements.

DATA SHARING AND USE

Both parties agree that they will use and maintain student records received from the other party only in furtherance of the GAP and in accordance with the requirements of the Family Educational and Privacy Act of 1974 and implementing regulations and Sections 1002.22 and 1006.52, F.S. Further, both parties agree that they will not disclose such information to any third party except in accordance with the aforementioned laws.

TERM OF THIS MOU

This MOU shall take effect on 3/30, 2023 and remain in place for one (1) year. It shall automatically renew on an annual basis unless either institution provides the other institution written notice no later than one hundred twenty (120) days prior to the expiration of the preceding term that it wishes to terminate this MOU. If either institution fails to follow the terms and conditions of the MOU, as set forth herein, the other institution has the right to terminate this MOU immediately upon written notice. If this MOU is terminated, the status of the students matriculated, enrolled, or accepted in programs contemplated under this MOU shall not be affected.

OPERATIONAL DETAILS


- TCC and NCF will meet to review this MOU and make appropriate amendments and/or addenda when either party identifies a need to do so.

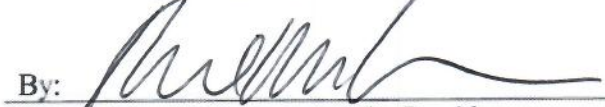
- TCC and NCF academic administrators will communicate annually and may meet to address the unique academic needs of both institutions. Administrators or designees will review regional academic programming needs and plans with a particular focus on baccalaureate degree offerings.
- TCC and NCF will identify members in their respective institutions to monitor the progress of the students and the program.
- If either institution requests a change to a Pathway, the institutions will cooperate to develop and execute a new Pathway.
- Advertisements, press releases, flyers and other print or electronic publicity created and disseminated by each institution regarding programs or activities related to this MOU shall be approved in advance by designated representatives of both parties.
- The parties agree that this MOU and agreement will be governed and construed in accordance with the laws of the state of Florida as well as all applicable federal laws and rules and regulations of the Board of Governors and the State Board of Education; and agree to comply with same in the performance hereof.

In witness whereof, the parties hereto have caused this MOU to be duly executed and delivered by their respective officials thereunto duly authorized as of the date last written below.

Tallahassee Community College

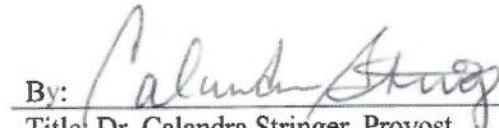
New College of Florida

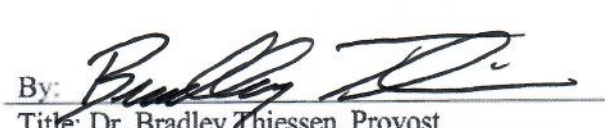
By: 
 Title: Dr. Jim Murdaugh, President

By: 
 Title: Richard Corcoran, Interim President

On: 3/30/23

On: 3/30/23

By: 
 Title: Dr. Calandra Stringer, Provost

By: 
 Title: Dr. Bradley Thiessen, Provost

On: 3/30/2023

On: 3/30/23