

Registration and Financial Aid Deadlines

By Friday of the first week of classes (August 30, 2024 at 5:00), your course registration should be settled, including any adding and dropping of courses/tutorials.

Remember, your bill charges and financial aid are subject to change if your course registration changes. Starting fall 2024 New College is billing by the credit hour. Courses dropped after week one will not be refunded.

1. For fewer than 16 hours you pay a per-credit rate per class.
2. For 16 to 20 hours, you will pay a flat rate of 16 hours.
3. Registering for more than 20 credit hours requires an approved Provost petition.
4. Full-time financial aid is reserved for students who are registered for - and remain enrolled in - at least 12 credit hours, the full-time enrollment standard.

Term deadlines for allowable course registration adjustments

- During week one (until Friday August 30, 2024 at 5:00PM), you can drop course registration, with a refund. **You must remain enrolled in at least 12 credit hours.**
- After week one, you can drop course registration, with **no refund**.
- The deadline to drop courses is Friday, Nov. 18. (After week one, use the Add/Drop Form on the Banner Self Service Student tile.
- With your advisor's approval, you can swap course registration - with no change of hours - through week two (Sept. 6, 2024 at 5:00 PM).
- Full term and Mod I courses/tutorials can be added after week two only under exceptional circumstances via a Provost's Petition. The deadline to add Mod II work is the beginning of Mod II.

Withdrawal with Refund (subject to attendance verification and return of financial aid)

Friday, Aug. 30, 5:00PM - 100% tuition and fees refund. Some Housing charges might be applied.

Friday Sept. 20, 5:00PM - 25% tuition and fees refund. Students will be responsible for all housing.

After 5:01 PM Friday September 20, 2024 student is responsible for all tuition and fees

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(detailed explanation)

WEEK 1: Add/Drop: August 26-30

- **How to register:** Students can add/drop courses online via the Banner 9 Self Service Student tile.
- **Late Fees:** If a student is not registered **for any courses** by Monday, August 26, they will receive a \$50 late registration fee in order to register. If a student is registered by August 26, and adds/drops a course, they will not be charged a late registration fee.
- **Refund Policy:** Students will be refunded full tuition and fees for any courses they drop.
- **Deadlines:**
 - **Friday, Aug. 30, 5PM:**
 - Last day to drop a course and receive an 100% refund;
 - Last day for 100% tuition and fees refund for students who fully withdraw from NCF.

WEEK 2: Course Registration Adjustment and Reinstatement Period: September 2 - 6

- **How to register:** Students can add/drop courses via the [Course Add/Drop Form](#). Online registration is no longer available. Advisor approval is required to add a course.
- **Late Fees:** If a student is not registered **for any courses** by Monday, August 26, , they will receive a \$50 late registration fee in order to register. If a student is registered by September 2, and adds/drops a course, they will not be charged a late registration fee.
- **Refund Policy:**
 - If a student drops a course during this period, which results in a change of registration hours (e.g. from 16 credits to 12 credit hours for the term), tuition and fees will not be refunded for the course(s) dropped.
 - If a student swaps a course for another course during this period, which will NOT result in a change of registration hours, they may do so without incurring additional charges. Advisor approval is required.
- **Deadlines:**
 - **Wednesday, Sept. 4, 5PM:** Contract Submission Deadline
 - Friday, Sept. 6, 5PM: Last day to add classes (except for Mod II Courses – see deadline below). Any classes (other than Mod II courses) added after this date will require an approved Provost petition.

WEEKS 3-4: September 7 - September 20

- How to register: Students, under exceptional circumstances, can add/drop courses via a Provost's Petition. Online registration is no longer available. Any courses added during this time require Advisor approval and an approved Provost petition.
- **Late Fees:** No late fees will be issued for courses that are add/dropped.
- **Refund Policy:** For any courses dropped, tuition and fees will not be refunded.
- **Deadlines:**
 - **Friday, Sept. 20, 5PM:**
 - Financial Aid Add/Drop: Any courses dropped after September 20 will be considered an incomplete attempt when evaluating Satisfactory Academic Progress for Financial Aid Purposes;
 - Last day for 25% tuition and fees refund for students who fully withdraw from NCF.

WEEKS 5-12: September 20 - November 18:

- **How to Register:** After September 20, you cannot add any Mod I or Full Term courses. Mod II Courses may be added until Friday, October 25.
- **Late Fees:** No late fees will be issued for courses that are add/dropped.
- **Refund Policy:** For any courses dropped, tuition and fees will not be refunded.
- **Deadlines:**
 - **Friday, Oct. 25, 5PM:** Last day to add a Mod II course.
 - **Monday, Nov. 18, 5PM:**
 - Last day to drop a course. No refund of tuition and fees will be issued.
 - Last day to fully withdraw from the College. No refund of tuition and fees will be issued.