

New College of Florida Financial Refund Policy

Tuition, Fees and Financial Aid. The College authorizes certain refunds of tuition and fees, less deductions for unpaid debts to the College. The late registration fee and late payment fee are nonrefundable fees. Applicable tuition and fees will be refunded as per the schedule below, if the student withdraws their enrollment from the College or causes his/her enrollment at the College to be terminated by the Office of the Registrar:

Total Withdrawal from College

- 100% if effective prior to the end of the add/drop period (end of 1st week of classes)
- 25% if effective prior to the end of the 4th week of classes, or at an appropriate time as designated by the College for summer sessions.
- 0% no refund will be given after the end of the 4th week of classes.

Individual Course Withdrawal

- 100% if effective prior to the end of the add/drop period (end of 1st week of classes)
 - 0% courses may be dropped, but no refund will be given for individual courses dropped after the add/drop period (end of 1st week of classes).
- 100% due to circumstances determined by the Office of the Registrar and approved by the VP of Finance and Administration to be exceptional and beyond the control of the student. Determination will be based on review of a completed written refund request submitted by the student to the Office of the Registrar. These circumstances include but are not limited to:
1. Death of the student or death in the immediate family (parent, spouse, child, or sibling),
 2. Orders for active military duty in accordance with Board of Governors Regulation 6.013, or
 3. Circumstance where the college is determined to be at fault.

Financial Aid returns.

A student, who receives financial aid and subsequently changes the enrollment status that results in a refund in accordance with this section, will have the appropriate share of the refund returned to the College's financial aid programs in accordance with the Financial Aid Policy on Refunds and Repayments. A hold will be placed on the student account preventing registration until the outstanding balance is resolved.

- **Return of Florida Bright Futures**
State regulations require repayment of Bright Futures for the cost of any withdrawn coursework in a given semester. Bright Futures that is returned to the State will become a debt that the student owes the College. Payment of the returned funds can be made online through the NCF Student Portal. Should students choose to appeal, they will be required to complete a State Aid Appeal by emailing ncfinaid@ncf.edu.
- **Return of Title IV**
New College of Florida is required by federal regulation to monitor financial aid students who receive Title IV Funds (Pell, SEOG, Direct Loans, and Plus Loans). Students who have officially or unofficially withdrawn from all courses before completing more than 60 percent of the semester are not eligible for 100 percent of their federal financial aid. The College is required to return the unearned portion of the Title IV Funds to the Federal Department of Education. Financial

aid that is returned to the Federal Department of Education will become a debt that the student owes the College. This amount will be placed on the student's account and if a student is eligible to receive a refund from the College for tuition and fees, housing, meal plans, or other charges, the College will apply the refund against the debt that results from unearned aid first.

Housing and Meal plans.

If a student officially withdraws from the college, he/she must notify NCF Housing and Dining Services. This includes any college withdrawals, medical withdrawals, extenuating circumstances, and transfers. All claims of college withdrawals will be validated with the Registrar's office before being granted.

Any refunds for withdrawals will be based on the following scale (only applies if student has paid in full for semester/year):

A cancellation fee of \$200 will be assessed for all cancellations for both Meal Plans and Housing after August 1st. The \$100 Housing deposit is non-refundable.

100% due to circumstances determined by the Director of Residential Life and approved by the VP of Finance and Administration to be exceptional and beyond the control of the student. Determination will be based on review of a completed written refund request submitted by the student to the Office of the Registrar. These circumstances include but are not limited to:

1. Death of the student or death in the immediate family (parent, spouse, child, or sibling),
2. Orders for active military duty in accordance with Board of Governors Regulation 6.013, or
3. Circumstance where the college is determined to be at fault.

Fall Semester

- 100% if effective prior to August 1st.
- 75% if a student cancels or withdraws after entrance in the residence halls and prior to the end of reinstatement period (2nd week of classes)
- 25% if a student cancels or withdraws after the end of the 2nd week of classes and prior to the end of 7th week of classes.
- 0% no refund will be given after the end of the 7th week of classes.

Spring Semester

- 75% if a student cancels or withdraws after entrance in the residence halls and prior to the end of 5th week of classes.
- 25% if a student cancels or withdraws after entrance in the residence halls and prior to the end of the 10th week of classes.
- 0% no refund will be given after the end of 10th week of classes.